



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
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Terms of Reference for the Ditchling Parish Council Playground, Recreation Ground & Burial Working Group

1. Purpose

To oversee and manage matters relating to the Playground, Recreation Ground and Burial Ground, including liaison with sports clubs, pavilion users, and other stakeholders, and to make decisions where powers have been delegated by the full Parish Council.

2. Responsibilities

The Working Group shall:

- Engage with sports clubs and other users of the Recreation Ground and pavilion.
- Monitor and maintain the condition and usage of the Recreation Ground and Burial Ground.
- Make recommendations to the Parish Council on improvements, maintenance, and usage policies.
- Exercise delegated powers as authorised by the full Parish Council, including decisions on bookings, minor repairs, and operational matters.

3. Membership

Membership shall consist of parish councillors appointed by the full council. Non-councillor members may be co-opted in an advisory capacity, subject to council approval.

4. Meetings

The Working Group shall meet as required and report back to the full Parish Council regularly. Notes of meetings may be taken and shared with the council.

5. Delegated Authority

Where specific powers have been delegated by resolution of the full Parish Council, the Working Group may make decisions within the scope of that delegation. All decisions must be reported to the next full council meeting.

6. Adoption and Review

These Terms of Reference were Adopted by the Parish Council on 23rd September 2025 and shall be reviewed as required by the Parish Council.