



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
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Website: www.ditchling-pc.gov.uk
Parish Clerk: Sarah Mamoany Deputy Clerk: Derek Blackhall

23 June 2021

Dear Councillor

You are hereby summoned to the Parish Council Meeting to be held on, Monday, 28 June 2021 at 6.30pm at Ditchling Village Hall

Members of the public are welcome to attend. Please, if possible inform the Clerk of your attendance before the meeting so we can ensure we meet the government guidance regarding COVID-19 restrictions. Face masks will be required until seated.

Public Participation There will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the Agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

S Mamoany

Clerk to the Council

1.	Declarations of Interest
2.	Apologies for absence
3.	To approve minutes of Parish Council meeting held on the 5 May 2021
4.	Co-Option 4.1 To consider applications for Councillor vacancies by co-option
5.	Clerks Report
6.	COVID-19 Update 6.1 To discuss any matters arising 6.2 Risk Assessment for face-to-face Meetings
7.	Planning - for full details of planning applications listed below please go to https://www.southdowns.gov.uk/planning-applications/ or https://www.lewes-eastbourne.gov.uk/planning-and-building-control 7.1 To note planning comments made under delegated powers. 7.2 SDNP/21/02945/HOUS - The Oaks Common Lane Ditchling BN6 8TN - Proposed insertion of 3no. skylights and 1no. sun tunnel in existing roof to existing loft room 7.3 SDNP/21/03234/TCA - 5 Emmett Gardens Ditchling BN6 8FB - Ash T12 crown reduction by 20% to reduce excessive shading and remove the dead wood which keeps falling on our lawn 7.4 SDNP/21/03162 - Land adjacent Pumping Station Keymer Road Ditchling East Sussex Proposal: Variation of Condition 8 (External Lighting) relating to planning approval SDNP/17/01358/FUL 7.5 SDNP/21/01033/HOUS – 74 Lewes Road, Ditchling - Ground floor rear extension, front extension and detached garage 7.6 SDNP/21/03230/HOUS - Senge House Farm Lane Ditchling BN6 8UN - Single storey rear extension, side dormer and alterations to main house, erection of detached garage building

	7.7 SDNP/21/03382/HOUS - Long Barn Common Lane Ditchling BN6 8TN - Demolition of existing building and erection of 1 x four-bedroom dwelling 7.8 Any other applications received since publication of agenda
8.	Parish Magazine update
9.	Car Park update 9.1 To confirm amendments to surface details, signage and associated costs. 9.2 To confirm tender process and draft specification document 9.3 To note position with TRO application for reduction of speed limit
10.	Finance 10.1 To receive the bank reconciliations 30.04.2021 and 21.05.2021 10.2 To approve schedule of payments for June 2021 and note payments agreed under delegated powers
11.	Beacon Parish Traffic Group 11.1 Update on project progress 11.2 To approve Terms of Reference and membership of Traffic Group Working Party
12.	Recreation Ground and Burial Ground 12.1 To approve terms of hire documents for occasional users of Recreation Ground 12.2 To consider proposal from Cricket Club relating to rainwater harvest tank installation 12.3 To consider the renewal of the pavilion lease 12.4 To consider quotations for tree work following high risk area survey
13.	Committees 13.1 To adopt Terms of Reference for Staffing Committee 13.2 To discuss membership of Staffing Committee
14.	Correspondence & Consultations 14.1 Update on road closure request for Ditchling Society litter pick. 14.2 Request from residents relating to parking issues in Lodge Hill Lane 14.3 Letter from resident regarding re-opening of bridleway no 29 14.4 Lewes District Council consultation on the Local Council Tax Reduction Scheme for 2022/23 14.5 Report from Cllr. McBeth regarding Inter-Parish Planning Group regarding development
15.	Written and verbal reports by representatives. 15.1 Village Hall Management Committee 15.2 Ditchling Village Association 15.3 Ditchling Pavilion Club 15.4 Lewes District Association of Local Councils
16.	Staffing Matters 16.1 To discuss staff review (Please note members of the public will be excluded from these items due to the confidential nature of the discussion)
17.	Future meeting dates and items for future agenda. Parish Council Meeting – Monday 26 July 2021 – Ditchling Village Hall – main hall Note no meeting to be held in August.