



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
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23 February 2022

Dear Councillor

**You are hereby summoned to the Parish Council Meeting to be held on
Monday, 28 February 2022 at 7pm at Ditchling Village Hall**

Members of the public are welcome to attend. Please, if possible inform the Clerk of your attendance prior to the meeting.

Public Participation There will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

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Clerk to the Council

1.	Declarations of Interest
2.	Apologies for absence
3.	To approve minutes of Parish Council meeting held on the 13 December 2021
4.	Actions from previous minutes
5.	Clerks Report
6.	Planning - for full details of planning applications listed below please go to https://www.southdowns.gov.uk/planning-applications/ or https://www.lewes-eastbourne.gov.uk/planning-and-building-control 6.1 LW/22/0022 – Honeywood Farm Spatham Lane Ditchling BN6 8XN - Single storey rear extension with crown roof and 2no. rear facing windows and access to the rear garden from South elevation 6.2 SDNP/22/00002/HOUS & SDNP/22/00003/LIS – 26 West Street Ditchling BN6 8TS – Erection of single storey outbuilding to the rear 6.3 SDNP/21/06035/HOUS – 2 Beacon Road Ditchling BN6 8UL – Single storey rear extension 6.4 SDNP/22/00256/FUL – 7 East End Lane Ditchling BN6 8SX – Demolition of single storey rear extensions and garage and erection of additional dwelling to the rear, with loft conversion and alterations to the entrance and fenestration of the existing property to create 2 no 2 bed detached dwellings and landscaping improvements. 6.5 Any other applications received since publication of agenda
7.	Car Park update 7.1 To receive update report on car park project and associated costs in relation to discharge of planning conditions 7.2 To discuss funding for project 7.3 To confirm tender process and timelines for construction
8.	Beacon Parish Traffic Group 8.1 Update on traffic consultancy project and associated costs
9.	Finance 9.1 To receive the bank reconciliations 31.12.2021 and 31.01.2022 9.2 To approve schedule of payments for January/February 2022

10.	<p>Recreation Ground and Burial Ground</p> <p>10.1 To consider detailed schedule of works to groundman's hut by Ditchling Cricket Club</p> <p>10.2 To consider licence in relation to agreeing to works as per schedule by Ditchling Cricket Club</p> <p>10.3 To consider legal fees related to drawing up of lease agreement for groundman's hut between Ditchling Cricket Club and Ditchling Parish Council</p> <p>10.4 To consider draft lease in relation to groundman's hut</p> <p>10.5 To consider heads of terms for Pavilion Club lease and associated costs</p> <p>10.6 To consider request from the Ditchling Charity Ball to erect a marquee for the 2022 event</p> <p>10.7 To consider the use of a sports pitch specialist in relation to the repair/maintenance works to football pitch and associated costs</p> <p>10.8 To consider noticeboard for recreational ground and associated costs.</p> <p>10.9 To consider tree tagging and associated costs with March tree survey</p>
11.	<p>Grant Funding</p> <p>11.1 To receive and review requests for grant funding</p>
12.	<p>Policies</p> <p>12.1 To review and adopt Councillor Expenses Policy</p>
13.	<p>Queens Platinum Jubilee</p> <p>13.1 To consider village event/beacon and setting up of working party</p> <p>13.2 To consider Chairman's tree planting and associated costs – 11 March 2022</p>
14.	<p>Council representation at outside events to promote Parish Council</p> <p>14.1 To discuss presentation materials and associated costs</p> <p>14.2 Ditchling Newcomers Party – 26 March 2022</p> <p>14.3 Ditchling Fair – 18 June 2022</p>
15.	<p>Correspondence & Consultations</p> <p>15.1 Update from MP</p> <p>15.2 Defra Consultation - Government Response to the Landscapes Review – 25 March 2022</p> <p>15.3 To consider request to use car park field for funeral on the 18 March 2022</p> <p>15.4 To consider correspondence in relation to garden of remembrance</p> <p>15.5 Boundary Commission For England Public Consultation – 4 April 2022</p> <p>15.6 Road Closure Application - Brighton Trail Ditchling Beacon 26th June</p>
16.	<p>Staffing Committee</p> <p>16.1 Update on staff appraisal procedures</p>
17.	<p>Written and verbal reports by representatives.</p> <p>17.1 Village Hall Management Committee</p> <p>17.2 Ditchling Village Association</p> <p>17.3 Ditchling Pavilion Club</p> <p>17.4 Lewes District Association of Local Councils</p>
18.	<p>Future meeting dates and items for future agenda.</p> <p>Parish Council Meeting – Monday, 28 March at 7.00pm</p>