



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
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25 May 2022

Dear Councillor

**You are hereby summoned to the Annual Ditchling Parish Council Meeting to be held on Monday, 30 May 2022 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the Agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

*S Mamoany*

**S Mamoany  
Clerk to the Council**

**Please note items 11 and 12 will be held under the 'Public Bodies (Admission to meetings) Act 1960 S.1(2).) which will exclude members of the public due to the confidential nature of the business to be discussed. Members of the public will be asked to leave the meeting during these agenda items.**

1.	Election of Chairman and signing of Declaration of Office
2.	Election of Vice Chairman and signing of Declaration of Office
3.	Apologies for absence
4.	To approve the minutes of the meeting held on the 25 April 2022
5.	Election of Committee Membership, to include Chairman and Vice Chairman and Representatives on Outside Bodies 5.1 Recreation Ground and Burial Committee 5.2 Finance Committee 5.3 Planning Committee 5.4 Car Park Working Party 5.5 Traffic Working Party 5.6 Ditchling Village Hall Management Committee 5.7 Ditchling Village Association 5.8 Ditchling Pavilion Club 5.9 Lewes District Association of Local Councils 5.10 East Sussex Local Council Association (ESALC) 5.11 South Downs National Park Authority 5.12 Oldland Windmill Trust
6.	Actions from previous minutes
7.	Clerks Report
8.	To review Ditchling Parish Council Code of Conduct
9.	To review Ditchling Parish Council Standing Orders
10.	Planning - for full details of planning applications listed below please go to <a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a> or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a>

	<p>10.1 LW/22/0247 - Clappers Janes Lane Wivelsfield RH15 0SP - Variation of condition 1 (Plans) relating to approval LW/21/0751 – Raised ridge height and addition of dormer</p> <p>10.2 SDNP/22/01705/HOUS - Pathways , Farm Lane, Ditchling - Single storey rear extension, porch extension and internal alterations</p> <p>10.3 SDNP/22/01989/HOUS - 18 Shirleys Ditchling BN6 8UD - Part-single, part-two storey extension with alterations at front, side and rear</p> <p>10.4 SDNP/22/01934/HOUS – Morar, 86 Lewes Road, Ditchling - Demolition of existing rear extension and existing outbuilding to the rear garden, erection of ground floor extension, hip to barn end roof extension, installation of two rooflights to the front, pitched roof dormer with Juliette balcony to the rear and erection of home office in rear garden</p> <p>10.5 SDNP/22/02291/HOUS - 2 Dymocks Manor 6 East End Lane Ditchling BN6 8SX -Removal of existing PVCu conservatory and replacement with an extended area extension. - Re-roofing of outbuilding, reconfiguration of natural lighting using rooflights and dormer window</p> <p>10.6 Any other applications received since publication of the agenda.</p>
11.	<p>Car Park Project</p> <p><b>Please note item 11 will be held under the ‘Public Bodies (Admission to meetings) Act 1960 S.1(2).) which will exclude members of the public due to the confidential nature of the business to be discussed.</b></p> <p>11.1 Update from working party meeting</p> <p>11.2 Update on funding for project</p> <p>11.3 Review of tender report and consideration of chosen contractor</p>
12.	<p>Staffing Committee</p> <p><b>Please note item 12 will be held under the ‘Public Bodies (Admission to meetings) Act 1960 S.1(2).) which will exclude members of the public due to the confidential nature of the business to be discussed.</b></p> <p>12.1 Update from Staffing Committee</p>
13.	<p>Beacon Parish Traffic Group</p> <p>13.1 Update on progress of traffic consultancy project</p>
14.	<p>Recreation Ground &amp; Burial Ground</p> <p>14.1 Approval of request for refund for burial ground plots</p> <p>14.2 To consider use of recreation ground for summer camps being held in the pavilion</p>
15.	<p>Queens Platinum Jubilee Beacon Event – 2<sup>nd</sup> June 2022</p> <p>15.1 Update on event plans from working party</p>
16.	<p>Ditchling Summer Fair</p> <p>16.1 To consider availability of car park field for the use of the fair</p> <p>16.2 To discuss arrangements for attendance at the Ditchling Summer Fair</p>
17.	<p>Lewes District Council Informal Parking Review Consultation</p> <p>17.1 To note decision from application relating to Lodge Hill Lane</p> <p>17.2 To consider proposal for the High Street</p>
18.	<p>Street Lighting</p> <p>18.1 To consider future street light design of lanterns</p>
19.	<p>Finance</p> <p>19.1 To approve schedule of payments for May 2022</p> <p>19.2 To approve bank reconciliation for 30.04.2022.</p> <p>19.3 To receive internal auditor’s year-end report</p> <p>19.4 To approve the Annual Governance Statement for the financial year ending 31.03.2022</p> <p>19.5 To approve the Accounting Statements for the financial year ending 31.03.2022</p> <p>19.6 To confirm the dates of the period for the exercise of public rights – 14.06.2022 to 25.07.2022</p> <p>19.7 To consider insurance quotations for 2022/23</p>
20.	<p>Correspondence</p> <p>20.1 Report from MP</p> <p>20.2 Consultation Road Closure Sunday, 6 November 2022 – Cycle Hill Climb</p>
21.	<p>Future meeting dates: Parish Council Meeting - 27 June 2022 at 7pm</p>