



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
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21 September 2022

Dear Councillor

You are hereby summoned to Ditchling Parish Council Meeting to be held on Monday, 26 September 2022 at 7.00pm at Ditchling Village Hall, Ditchling.

Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

S Mamoany

**S Mamoany
Clerk to the Council**

Please note item 17 will be held under the 'Public Bodies (Admission to meetings) Act 1960 S.1(2.) which will exclude members of the public due to the confidential nature of the business to be discussed. Members of the public will be asked to leave the meeting during these agenda items.

1.	Declarations of Interest
2.	Apologies for absence
3.	To approve the minutes of the meeting held on the 25 July and 15 August 2022
4.	Actions from previous minutes
5.	Clerks Report
6.	Co-option of vacancies
7.	Committee Terms of Reference 7.1 To review Recreation Ground & Burial Ground Committee Terms of Reference 7.2 To review Finance Committee Terms of Reference 7.3 To review Traffic Committee Terms of Reference
8.	Election of Committee Membership, to include Chairman and Vice Chairman and Representatives on Outside Bodies 8.1 Recreation Ground and Burial Committee 8.2 Finance Committee 8.3 Planning Committee 8.4 Car Park Working Party 8.5 Traffic Committee 8.6 Ditchling Village Hall Management Committee Representative 8.7 Ditchling Village Association Representative 8.8 Ditchling Pavilion Club Representative 8.9 Lewes District Association of Local Councils (LDALC) Representative 8.10 East Sussex Local Council Association (ESALC) Representatives 8.11 South Downs National Park Authority Representative

9.	<p>Planning - for full details of planning applications listed below please go to https://www.southdowns.gov.uk/planning-applications/ or https://www.lewes-eastbourne.gov.uk/planning-and-building-control</p> <p>9.1 SDNP/22/03849/TCA - Gorricks 59 East End Lane Ditchling BN6 8UR - T1 - Horse Chestnut X4 - Pollarded to reduce shading</p> <p>9.2 SDNP/22/04031/LIS & SDNP/22/04030/HOUS - 9 South Street Ditchling BN6 8UQ - Like-for-like replacement of seven windows to front elevation</p> <p>9.3 SDNP/22/04119/HOUS - 5 Mulberry Lane Ditchling East Sussex BN6 8UH - Hip to gable extension with hiplet for loft conversion, external insulation with new finishes, replacement windows and external doors. Carport to side of dwelling on south side.</p> <p>9.4 Any other applications received since publication of the agenda.</p>
10.	<p>Car Park Project</p> <p>10.1 Update on car park project</p> <p>10.2 To note insurance requirements</p> <p>10.3 To resolve and sign grant agreement with Lewes District Council in relation to approved CIL funding of £150,000</p> <p>10.4 To resolve delegated powers during the construction contract period in relation to urgent matters</p>
11.	<p>Traffic/Highways</p> <p>11.1 Update on progress of traffic consultancy project and confirm next steps</p> <p>11.2 To resolve additional costs for data survey if required</p>
12.	<p>Recreation Ground & Burial Ground</p> <p>12.1 To review football pitch charges for 2022/23 season</p> <p>12.2 To approve football pitch maintenance additional charges</p> <p>12.3 To approve Deed of Grant applications</p> <p>12.4 To approve request from resident in relation to the removal of hedge on recreation ground boundary</p>
13.	<p>Street Lighting</p> <p>13.1 To consider quotations and the use of the new lantern design</p>
14.	<p>Finance</p> <p>14.1 To approve schedule of payments for September 2022</p> <p>14.2 To approve bank reconciliation for 31.07.2022 and 31.08.22</p> <p>14.3 To note internal auditors' terms of engagement for 22/23</p> <p>14.4 To consider option to opt out of the SAAA central external auditor appointment arrangements</p>
15.	<p>Correspondence</p> <p>15.1 Report from MP</p> <p>15.2 SDNP Review of the South Downs Local Plan to consider correspondence from SDNP and report from meeting with SDNP</p> <p>15.3 To consider call for sites from SDNP for development and offsetting and local green spaces – 28 September 2022</p> <p>15.4 To discuss feedback on rural grass cutting trial</p> <p>15.5 SDNP Design Guide Supplementary Planning Document (SPD)</p> <p>15.6 Sussex Wildlife Trust - consultation on the future management of Ditchling Beacon</p>
16.	<p>Reports from representatives on outside bodies, events and training</p>
17.	<p>Staffing Committee</p> <p>Please note item 15 will be held under the 'Public Bodies (Admission to meetings) Act 1960 S.1(2.) which will exclude members of the public due to the confidential nature of the business to be discussed.</p> <p>17.1 Update from Staffing Committee</p>
18.	<p>Future meeting dates: Parish Council Meeting – 24 October 2022 at 7pm</p>