



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk  
www.ditchling-pc.gov.uk

19 October 2022

Dear Councillor

**You are hereby summoned to Ditchling Parish Council Meeting to be held on Monday, 24 October 2022 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

*S Mamoany*

**S Mamoany  
Clerk to the Council**

**Please note item 15 will be held under the 'Public Bodies (Admission to meetings) Act 1960 S.1(2.) which will exclude members of the public due to the confidential nature of the business to be discussed. Members of the public will be asked to leave the meeting during these agenda items.**

1.	Declarations of Interest
2.	Apologies for absence
3.	To approve the minutes of the meeting held on the 26 September 2022
4.	Actions from previous minutes
5.	Clerks Report
6.	Planning - for full details of planning applications listed below please go to <a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a> or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a> 6.1 SDNP/22/03620/HOUS - Waterfall Cottage Underhill Lane Westmeston BN6 8XE - Erection of pitched roof garage including demolition of existing garage and shed, replacement of existing boiler house, alterations to roof and internal alterations 6.2 SDNP/22/04046/FUL - Land West of The Drove Ditchling East Sussex - Use of land as a campsite for 28 days a year (under Class B Schedule 2, Part 4 of the Town and Country Planning (General Permitted Development) (England) Order 2015) with occasional extended use to allow for tent and supportive infrastructure erection and removal 6.3 SDNP/22/04529/LIS - 8 Lewes Road Ditchling BN6 8TT - Internal alterations to existing loft space, remedial works to ceiling beam and installation of conservation roof window to rear elevation 6.4 SDNP/22/04708/HOUS - 8 Lewes Road Ditchling BN6 8TT - Internal alterations to existing loft space, remedial works to ceiling beam and installation of conservation roof window to rear elevation 6.5 SDNP/22/04399/HOUS - 28 West Street Ditchling BN6 8TS - Removal of glazed roof to replace with three conservation roof lights 6.6 SDNP/22/04400/LIS - 28 West Street Ditchling BN6 8TS - Minor internal alterations to the ground floor and the removal of glazed roof to replace with three conservation roof lights

	<p>6.7 LW/22/0645 - 3 City Cottages Folders Lane East Ditchling BN6 8SQ -Timber cladding to existing single storey extension</p> <p>6.8 SDNP/22/04559/TCA - 18 South Street Ditchling BN6 8UQ - T1 - Lime - Removal of component deadwood and crown lifting, removal of low branches and epicormic growth, to achieve a clearance of 5.5m between the lowest branch and the surrounding ground level. Crown reduction by approximately 3-3.5m to secondary growth points.</p> <p>6.9 SDNP/22/04526/TCA - 70 East End Lane Ditchling BN6 8UR - T1 - Oak - To fell</p> <p>6.10 SDNP/22/04589/TCA - 56 East End Lane Ditchling BN6 8UR - T1 - Willow - Re-coppice G1 - Mixed species, predominantly Elm (100+ stems) - Re-coppice</p> <p>6.11 DM/22/3049 - Land East Of Keymer Road And South Of Folders Lane Burgess Hill West Sussex - Residential development, consisting of 264 dwellings with vehicular, pedestrian and cycle access; car parking; open space, play space; ecological areas; attenuation ponds; landscaping and all other associated works.</p> <p>6.12 Any other applications received since publication of the agenda.</p>
7.	<p>Car Park Project</p> <p>7.1 Update on car park project</p> <p>7.2 Financial report on car park project</p>
8.	<p>Traffic/Highways</p> <p>8.1 Update on progress of traffic consultancy project and confirm next steps</p> <p>8.2 To consider amendments to Traffic Committee Terms of Reference</p>
9.	<p>ESCC Urban Grass Cutting Options 2023</p> <p>9.1 To consider options for verge grass cutting by ESCC</p>
10.	<p>Scout Hut</p> <p>10.1 Report from meeting held on 10 October and to consider quotations in relation to hedge and gate maintenance</p>
11.	<p>Horticultural Society</p> <p>11.1 To consider request in relation to grant awarded in 2021 due to amendments to the project</p>
12.	<p>Finance</p> <p>12.1 To approve schedule of payments for October 2022</p> <p>12.2 To approve bank reconciliations for 30.09.2022</p> <p>12.3 Financial report QE 30.09.22</p> <p>12.4 To note conclusion of external audit</p>
13.	<p>Correspondence &amp; Consultations</p> <p>13.1 Report from MP</p> <p>13.2 SDNPA's Opening of the 2022/23 call for projects for Community Infrastructure Levy (CIL) funding</p> <p>13.3 Consultation on the Equestrian TAN</p> <p>13.4 ESCC Parking Review Consultation</p>
14.	<p>Reports from representatives on outside bodies, events and training</p> <p>14.1 SDNP Parish Workshop – 11 October 2022</p>
15.	<p><b>Staffing Committee</b></p> <p><b>Please note item 15 will be held under the ‘Public Bodies (Admission to meetings) Act 1960 S.1(2).) which will exclude members of the public due to the confidential nature of the business to be discussed.</b></p> <p>15.1 Update from Staffing Committee</p>
16.	<p>Future meeting dates:</p> <p>Finance Committee Meeting – 1 November or 2 November – TBC</p> <p>Traffic Committee Meeting – 15 November at 6.30pm</p> <p>Parish Council Meeting – 28 November 2022 at 7pm</p>