



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk
www.ditchling-pc.gov.uk

23 November 2022

Dear Councillor

You are hereby summoned to Ditchling Parish Council Meeting to be held on Monday, 28 November 2022 at 7.00pm at Ditchling Village Hall, Ditchling.

Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

S Mamoany

**S Mamoany
Clerk to the Council**

Please note item 14 will be held under the 'Public Bodies (Admission to meetings) Act 1960 S.1(2.) which will exclude members of the public due to the confidential nature of the business to be discussed. Members of the public will be asked to leave the meeting during these agenda items.

1.	Declarations of Interest
2.	Apologies for absence
3.	To approve the minutes of the meeting held on the 24 October 2022
4.	Actions from previous minutes
5.	Clerks Report
6.	Planning - for full details of planning applications listed below please go to https://www.southdowns.gov.uk/planning-applications/ or https://www.lewes-eastbourne.gov.uk/planning-and-building-control 6.1 SDNP/22/04487/FUL- Holly Trees Underhill Lane Westmeston BN6 8XE - Construction of an equestrian sand school 6.2 SDNP/22/05119/FUL - Bulls Barn Common Lane Ditchling BN6 8TN - Erection of an Agricultural Barn and access track 6.3 SDNP/22/05011/CND - The Macs Farm Dumbrells Court Road Ditchling BN6 8GT - Removal of condition 2 (use ancillary to campsite between May and September) related to Prior Notification SDNP/21/00865/PA3R 6.4 SDNP/22/05023/TCA - 1 North End Ditchling BN6 8TD - Ash (T1 & T2) - Fell 6.5 SDNP/22/04969/HOUS 56 Lewes Road Ditchling BN6 8TU - Erection of single storey side and front extension and associated works 6.6 SDNP/22/04802/TCA - 3 Barnfield Gardens Ditchling BN6 8UE - T8 - Scots Pine - To fell 6.7 SDNP/22/05100/HOUS - Old Yard Cottage 87 Lewes Road Ditchling BN6 8TZ - Single-storey side/rear extension and conversion of garage to form habitable accommodation 6.8 SDNP/22/05186/FUL - The Bull 2 High Street Ditchling BN6 8TA - Erection of a stretch tent style gazebo in rear garden

	6.9 SDNP/22/05207/TCA - 43 High Street Ditchling BN6 8SY - Holm oak (T1) reduce and reshape crown by 2m 6.10 Any other applications received since publication of the agenda.
7.	Car Park Project 7.1 Update on car park project 7.2 Financial report on car park project and approval of valuation certificate and first payment 7.3 To agree delegation to Clerk in relation to further contract payments 7.4 To consider any further action points in relation to completion of project
8.	Traffic/Highways 8.1 To note minutes of Traffic Committee meeting held on the 15 November 2022 8.2 To consider Phase 1 report recommendations by the Traffic Committee for approval of the full Council and next steps in relation to Phase 2 8.3 To review amended Terms of Reference
9.	Recreation Ground & Burial Ground 9.1 To review Terms of Reference for Recreation Ground & Burial Ground Committee 9.2 To consider payment of invoice relating to the installation of goal posts 9.3 To consider boundary query in respect of hedge in recreation ground 9.4 To consider request for additional dog bin 9.5 To consider storage/disposal of old light columns previously stored in groundman's hut
10.	Scout Hut 10.1 To consider recommendations from Finance Committee in relation to obtaining a building survey condition report and associated costs 10.2 Update in relation to access gate quotation, hedge, and insurance cover
11.	Finance 11.1 To note minutes of Finance Committee meeting held on 1 November 2022 11.2 To approve schedule of payments for November 2022 11.3 To approve bank reconciliations for 31.10.2022 11.4 To review draft budget and precept for 2023/24 11.5 To review Financial Regulations 11.6 To review Financial Risk Management Policy
12.	Correspondence & Consultations 12.1 Report from MP 12.2 Boundary Commission for England Consultation – 5 December 2022 12.3 ESCC Local Transport Plan 4 Consultation – 9 December 2022
13.	Reports from representatives on outside bodies, events and training
14.	Staffing Committee Please note item 14 will be held under the 'Public Bodies (Admission to meetings) Act 1960 S.1(2.) which will exclude members of the public due to the confidential nature of the business to be discussed. 14.1 Update from Staffing Committee
15.	Future meeting dates: Parish Council Meeting – 12 December 2022 at 7pm