



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk  
www.ditchling-pc.gov.uk

26 June 2023

Dear Councillor

**You are hereby summoned to the Annual Ditchling Parish Council Meeting to be held on Monday, 31 July 2023 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda only. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

*S Mamoany*

**S Mamoany  
Clerk to the Council**

1.	Apologies for absence
2.	Declarations of interest
3.	To approve the minutes of the meeting held on the 27 June 2023
4.	Actions from previous minutes
5.	Clerks Report <a href="https://www.dropbox.com/s/mp0vit86vg79a6d/Item%205%20Clerks%20Report%2025.07.2023.pdf?dl=0">https://www.dropbox.com/s/mp0vit86vg79a6d/Item%205%20Clerks%20Report%2025.07.2023.pdf?dl=0</a>
6.	Planning - for full details of planning applications listed below please go to <a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a> or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a>  6.1. SDNP/23/03011/TCA - 26 High Street Ditchling Hassocks BN6 8TA - T1 - Yew - Fell to ground level 6.2 SDNP/23/02753/CND - Downlands House Underhill Lane Westmeston BN6 8XE - Variation of Condition 2 (Plans) related to Planning Approval SDNP/19/02125/FUL to include addition of a mezzanine level to create a third bedroom, along with 2no windows to rear elevation 6.3 SDNP/23/02634/FUL - Land West of The Drove Ditchling - Use of land as a Camp Site at weekends between May and August Inclusive to include bank holidays, with set-up Friday and take-down Monday and an area retained for horse keeping 6.4 Notification of appeal – SDNP/22/00365/COU (Planning Inspectorate Ref: APP/Y9507/C/23/3323818) – Land West of The Drove Ditchling – Appeal against enforcement notice for change of use of the land for more than 28 days for the use of camping 6.5 Any other applications received since publication of the agenda. 6.6 To agree delegated powers in respect of comments on planning applications that need a response prior to the September Council meeting
7.	Car Park Project 7.1 Update on Car Park and associated costs 7.2 To consider quotes for additional channel drain

8.	Recreation Ground & Burial Ground 8.1 To note emergency tree works and associated costs 8.2 To receive report from playground working party meeting held on the 31 July 2023 8.3 To receive results of playground initial survey 8.4 To consider playground feasibility study and associated costs 8.5 Update on funding for playground project 8.6 To receive update on football club use required for 2023/24 season
9.	Traffic & Highways 9.1 To note minutes of Traffic Committee meeting held on 17 July 2023 9.2 To consider approval of Phase 2 traffic report 9.3 To consider public consultation, timings and associated costs on traffic consultancy report
10.	Finance 10.1 To approve schedule of payments for July/August 2023 10.2 To approve bank reconciliations 10.3 To review staff membership to the Local Government Pension Scheme 10.4 To consider internal audit arrangements for 2023/24 and associated costs
11.	Ditchling Gardens/Scout Hut 11.1 To consider request from Scouts in respect of storage options following vacation of the building 11.2 To confirm vacation date of building by the Scouts 11.3 To consider insurance quotes and any potential additional measures in respect of the building being vacant and associated costs
12.	Parish Priority Statement 12.1 To review draft Ditchling Parish Council Parish Priority Statement 12.2 To consider public consultation, timings and associated costs
13.	Street Lighting 13.1 To review request from resident to remove street light in Long Park Corner 13.2 To receive update on street lighting repairs/procedures following implementation of new contract
14.	Climate Change 14.1 Report from meeting with Ditchling Climate Change Action Network – 26 July 2023
15.	Correspondence and consultations 15.1 Report from MP 15.2 Correspondence in relation to Underhill Lane car park from Ditchling Beacon and Commons
16.	Reports from representatives on outside bodies, events and training 16.1 To review training courses available for Councillors and staff
17.	Future meeting dates: No August meeting Parish Council Meeting – 25 September 2023 at 7pm

Please note: additional papers for the meeting are available to view by following the link below:

<https://www.dropbox.com/scl/fo/mg8cqo3txgef18678a6x5/h?rlkey=5bad5bhe49vfnwkddt1aunwzq&dl=0>