



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
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17<sup>th</sup> April 2024

Dear Councillor

**You are hereby summoned to the Ditchling Parish Council Meeting to be held on Tuesday 23<sup>rd</sup> April 2024 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda only. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

**Tracey Euesden  
Clerk to the Council**

### ***Agenda Update items – time allowed 10 minutes***

1.	Apologies for absence
2.	Declarations of interest
3.	To approve the minutes of the meeting held on the 26 <sup>th</sup> March 2024
4.	Actions from previous minutes
5.	Clerks Report
6.	Planning - for full details of planning applications listed below please go to <a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a> or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a>  6.1 SDNP/23/05299/FUL – Beardsfield Nursery. Erection of permanent horticultural workers dwelling to replace temporary mobile home on the site (amended site location plan). 6.2 LW/24/0254 – The Hole, Folders Lane. Single storey side extension to form new entrance. 6.3 SDNP/24/01205/FUL – Ridgeview Wine Estate. Installation of a stretch tent for a temporary period between 1 <sup>st</sup> April and 31 <sup>st</sup> October each year to be used by vineyard tours and tastings during harvest. 6.4 SDNP/24/01227/HOUS – 21-23 East End Lane. Part single storey, part two storey rear extension to replace existing, addition of oak frame front porch, replacement glazing to existing front bay window and replacement of existing windows to front and rear.  6.5 Any other applications received since publication of the agenda.
7.	Car Park Project Update. 7.1 Update on repairs to Solar Lamp 7.2 Interpretation Board – Update from Cllr Rowling.
8.	Ditchling Gardens Update. 8.1 To Consider report from Cllr Orme and recommendations contained within.

	<p>The Council is requested to make the following decisions:</p> <p>(a) That it does not currently wish to pursue developing the site itself.</p> <p>(b) That it authorises the Clerk to seek fee proposals from Batcheller Monkhouse (Haywards Heath), RH &amp; RW Clutton (East Grinstead) and Strutt &amp; Parker (Lewes) for advising the council on sale of the site.</p> <p>(c) To request the Working Party to make a recommendation to the Council's meeting on 25 May as to which agent to appoint if there are not sufficient volunteers to form a CLT.</p>
9.	<p>Finance</p> <p>9.1 To approve schedule of payments for April 2024 (plus any additional invoices to be noted at the meeting).</p> <p>9.2 To receive bank reconciliations for March 2024</p> <p>9.3 Budget 2023 2024 Final Position and Current Year figures</p>
10.	<p>Recreation Ground &amp; Burial Ground</p> <p>10.1 To Approve Tender Specification Document for Playground</p> <p>10.2 Burial Ground: Update on Mapping Project.</p>
11.	<p>Traffic and Transport Matters</p> <p>11.1 Safer Roads for Ditchling – Analysis of Survey. To consider recommendations contained in report produced by the Traffic Working Party.</p> <p>(a) To consider prioritising the four schemes preferred by survey respondents (extension of 20mph speed limit, MSIDs, gateway features and village centre proposals).</p> <p>(b) To allow the Clerk and Traffic Working Party to contact ESCC Highways to establish the way forward for implementing these priority proposals, to investigate potential sources of funding and to identify planning applications appropriate for Section 106 contributions towards traffic impact mitigation measures.</p>
12.	<p>Documents for Review</p> <p>12.1 To Consider Adoption of Co-option Policy.</p>
13.	<p>Streetlights</p> <p>13.1 To Consider Quotation for Installation of 4 replacement Lanterns of £6,955.93 plus VAT.</p>
14.	<p>South Downs National Park Authority</p> <p>14.1 To Consider Nominations and to cast vote for chosen candidate for the South Downs National Park Authority</p>
15.	<p>Upcoming Events</p> <p>15.1 D Day 80<sup>th</sup> Commemoration 6<sup>th</sup> June – Update on plans.</p>
16.	<p>Consultations and Communications.</p> <p>16.1 Peacehaven and Telscombe Neighbourhood Plan Focussed Consultation 16<sup>th</sup> April to 30<sup>th</sup> April 2024.</p>
17.	<p>Future meeting date:</p> <p>16.1 Annual Parish Council Meeting - 28<sup>th</sup> May 2024 7pm</p>

Please note: Supporting papers can be found here

<https://www.dropbox.com/scl/fo/x16j15vuelh407vqzo1x/AIEI7jrQVnUQdL-LgB9rlhw?rlkey=720ap1bib27a8q9jq8pmlj8j1&dl=0>