



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk  
www.ditchling-pc.gov.uk

17<sup>th</sup> September 2024

Dear Councillor

**You are hereby summoned to the Ditchling Parish Council Meeting to be held on Tuesday 24<sup>th</sup> September 2024 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda only. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

*T J Euesden*  
**Tracey Euesden**  
**Clerk to the Council**

### ***Agenda Update items – time allowed 10 minutes***

|    |   |
|----|---|
| 1. | Apologies for absence   |
| 2. | Declarations of interest  |
| 3. | To approve the minutes of the meeting of the Council held on the 30 <sup>th</sup> July 2024<br>To approve the minutes of the Extraordinary meeting of the Council on 10 <sup>th</sup> September 2024  |
| 4. | Actions from previous minutes   |
| 5. | Clerks Report   |
| 6. | Planning - for full details of planning applications listed below please go to<br><a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a><br>or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a><br><br>6.1 SDNP/24/03395/FUL: 5 High Street. Change of use of the ground floor and basement from business to residential including installation of new window<br>6.2 SDNP/24/02958/LIS: 11 East End Lane. Replacement of existing timber single glazed windows with new timber double glazed units to match existing fenestration style and appearance.<br>6.3 Any applications received since publication of the agenda.<br><br><i>Comments submitted under delegated powers since the last meeting:</i><br>6.4 SDNP/24/03243/TCA: 54B East End Lane. Coppice and cut back on bramble and ivy T1 Bay, G1 Ash, G2 Elm. "No Comment".<br>6.5 SDNP/24/03108/LIS: 1-3 South Street. Structural repairs to cellar ceiling structure. "No Comment"<br>6.6 SDNP/24/03196/HOUS: 91 Lewes Road. Installation of 12kW air source heat pump to north side. "No Comment".<br><br><i>Appeals:</i><br>6.7 SDNP/24/01000/DCOND: Land West of the Drove. Appeal Lodged against split decision. |

|     |   |
|-----|---|
|     | <p>6.8 SDNP/24/00604/HOUS: 18 South Street. Appeal lodged against refusal of planning consent.</p> <p>6.9 SDNP/24/01227/HOUS: Stag Cottage, 21-23 East End Lane. Appeal lodged against refusal of planning consent.</p> <p>6.10 National Planning Policy Framework (NPPF): To Consider support for Letter from Leader, Lewes District Council and Cabinet Member for Planning and Infrastructure on the Government's new proposals in relation to the NPPF.</p>                                       |
| 7.  | <p>Car Park Project Update.</p> <p>7.1 Final Certificate and Certified Payment Request.</p> <p>7.2 Interpretation Board – Update.</p> <p>7.3 Ongoing Maintenance Plan</p>   |
| 8.  | <p>Ditchling Gardens Update.</p> <p>8.1 Update on Engagement of Sales Agent.</p>  |
| 9.  | <p>Finance.</p> <p>9.1 To approve schedule of payments for August 2024 (plus any additional invoices to be noted at the meeting) and ratification of payments for July 2024.</p> <p>9.2 To receive bank reconciliations for July &amp; August 2024.</p> <p>9.3 Budget Review.</p> <p>9.4 To appoint Mr K Robertson to undertake Internal Audit Services for the financial year 2024-2025</p>  |
| 10. | <p>Recreation Ground &amp; Burial Ground.</p> <p>10.1 To Approve Working Group's shortlist of contractors and to approve small budget to finance public event to display the designs.</p> <p>10.2 To Consider Quotations for Hedge Cutting at Recreation Ground.</p> <p>10.3 To Consider request from local resident to form a new youth football team and to allow use of the recreation ground at no cost for the current season.</p> <p>10.4 To Consider Adoption of New Burial Ground Policy.</p> |
| 11. | <p>Office Administration</p> <p>11.1 To Consider quotation for migration to Office 365.</p>   |
| 12. | <p>Consultations and Communications.</p> <p>12.1 SDNPA – Invitation to SDNPA Parish Meeting – Wednesday 2<sup>nd</sup> October 2024 – 6.30pm.</p>   |
| 13. | <p>Events.</p> <p>13.1 Remembrance Day Parade – Sunday 10<sup>th</sup> November 2024.</p>   |
| 14. | <p>Next Meeting Date.</p> <p>14.1 Parish Council Meeting 22<sup>nd</sup> October 2024 – 7pm</p>   |

Please note: Supporting papers can be found here:

[https://www.dropbox.com/scl/fo/p94moffokvdiyht9i3uwy/AJNT60SWbQx-KBY1dNK6\\_UY?rlkey=rpk9e73o34mi44fx34dmoucel&st=zk11u3ur&dl=0](https://www.dropbox.com/scl/fo/p94moffokvdiyht9i3uwy/AJNT60SWbQx-KBY1dNK6_UY?rlkey=rpk9e73o34mi44fx34dmoucel&st=zk11u3ur&dl=0)