



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk  
www.ditchling-pc.gov.uk

20<sup>th</sup> November 2024

Dear Councillor

**You are hereby summoned to the Ditchling Parish Council Meeting to be held on Tuesday 26<sup>th</sup> November 2024 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda only. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

*T J Euesden*  
**Tracey Euesden**  
Clerk to the Council

### ***Agenda Update items – time allowed 10 minutes***

1.	Apologies for absence
2.	Declarations of interest
3.	To approve the minutes of the meeting of the Council held on the 22 <sup>nd</sup> October 2024
4.	Actions from previous minutes
5.	Clerks Report
6.	Planning - for full details of planning applications listed below please go to <a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a> or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a>  6.1 <u>SDNP/24/04366/FUL: 85 Lewes Road: Demolition of existing dwelling and outbuildings, and erection of a replacement dwelling, detached garage, swimming pool, tennis court and associated landscaping.</u>  6.2 <u>SDNP/24/04460/LIS: 1-3 South Street: External repairs and alterations, replacement of conservation window, reinstatement of render panels and alterations to reinstated windows Amendment to SDNP/23/04678/LIS</u>  Ratification of comments submitted prior to meeting:  6.3 <u>SDNP/24/04076/HOUS &amp; SDNP/24/04077/LIS: 8 High Street: Retrospective permission for the rear garden fence and gate.</u>  Any applications received since publication of the agenda.
7.	Ditchling Gardens Update. 7.1 Update on marketing process

	<p>7.2 To Consider Quotations for Conveyancing Services.</p> <p>7.3 To Consider Appointment of Cllr Seddon to Ditchling Gardens Working Party.</p>
8.	<p>Finance.</p> <p>8.1 To approve schedule of payments for November 2024 (plus any additional invoices to be noted at the meeting).</p> <p>8.2 To receive bank reconciliations for October 2024.</p> <p>8.3 To Review Applications for Grants from outside bodies.</p> <p>8.4 To Receive Minutes of the Finance Committee Meeting held on 12<sup>th</sup> November 2024 and to consider recommendations therein:</p> <p>8.5 To Receive Internal Auditor's Interim Report 2024 2025.</p> <p>8.6 To set up dual control online banking with Co Op Bank.</p> <p>8.7 To Note Local Government Services Pay Agreement 2024 2025</p> <p>8.8 To Approve Budget 2025 2026</p> <p>8.9 To Set Precept 2025 2026</p> <p>8.10 To Note Fixed Asset List.</p>
9.	<p>Recreation Ground &amp; Burial Ground.</p> <p>9.1 Playground Project. To receive report from Playground Working Group.</p> <p>9.2 To Receive report from Cllr Madden on meeting with representatives of Pavilion and Cricket Club regarding lease and other matters.</p> <p>9.3 Grounds Maintenance: To Consider commencing tender process for grass cutting and maintenance contract from Spring 2025.</p>
10.	<p>Car Park</p> <p>10.1 To Consider installation of a notice board for general use.</p>
11.	<p>Traffic Working Party.</p> <p>11.1 Update from Working Party</p>
12.	<p>Office Administration</p>
13.	<p>Documents for Adoption.</p> <p>13.1 Social Media and Press Policy</p> <p>13.2 Bio-Diversity Statement.</p> <p>13.3 Scheme of Delegation (Revised version)</p>
14.	<p>Resilience Planning - Update</p>
15.	<p>Consultations and Communications.</p> <p>15.1 East Sussex County Council – To Consider urban grass cutting service for 2025.</p> <p>15.2 Sussex Resilience Forum – Survey on how prepared Sussex residents are for emergencies.</p> <p>15.3 Government Consultation on enabling remote attendance and proxy voting at council meetings.</p> <p>15.4 East Sussex, South Downs and Brighton &amp; Hove Waste Minerals Local Plan Revised Policies.</p> <p>15.5 Brighton and Hove City Council City Plan 2041 – Key Issues Consultation.</p> <p>15.6 Community Bus Service.</p>
16.	<p>Events.</p> <p>16.1 Council Planning Event – Tuesday February 11<sup>th</sup> 2025 10:30am to 1pm. Mid-Sussex Golf Club.</p>
17.	<p>Next Meeting Date.</p> <p>17.1 Parish Council meeting 21<sup>st</sup> January 2025</p> <p>17.2 To Receive Calendar of Meetings 2025</p>

Please note: Supporting papers can be found here: [November 2024](#)