



DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT
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19th February 2025

Dear Councillor

You are hereby summoned to the Ditchling Parish Council Meeting to be held on Tuesday 25th February 2025 at 7.00pm at Ditchling Village Hall, Ditchling.

Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda only. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.

T J Euesden
Tracey Euesden
Clerk to the Council

Agenda Update items – time allowed 10 minutes

1.	Apologies for absence
2.	Declarations of interest
3.	To approve the minutes of the meeting of the Council held on the 21 st January 2025
4.	Actions from previous minutes
5.	Clerks Report
6.	Planning - for full details of planning applications listed below please go to https://www.southdowns.gov.uk/planning-applications/ or https://www.lewes-eastbourne.gov.uk/planning-and-building-control 6.1 <u>SDNP/25/00574/TCA. 88 East End Lane. T1 - Beech - Fell tree to ground level and grind stump. T2 - Silver Birch - Fell tree to ground level and grind stump. T3 - Eucalyptus - Fell to ground level. T4 - Cherry - Crown reduction by 2m all round to natural target pruning points</u> 6.2 <u>SDNP/25/00499/HOUS. 88 East End Lane. Replacement of rear conservatory with single storey extension, addition of single storey front extension, addition of log burner with external flue and replacement of fenestration at all elevations</u> Plus any applications received since publication of the agenda.
7.	Parish Council Business Plan 7.1 To Receive and Adopt Updated Projects Document.
8.	Finance. 8.1 To approve schedule of payments for February 2025 (plus any additional invoices to be noted at the meeting).

	<p>8.2 To receive bank reconciliations for January 2025</p> <p>8.3 2024 2025 Budget Review.</p> <p>8.4 To Review Applications for Grants from outside bodies: (a) Ditchling FPTA - £620.00 or contribution towards bench as finishing touch to landscaping project and in memory of local resident with a close bond to the school.</p> <p>8.5 To Receive the External Auditor's Conclusion of Audit report 2023 2024 and to Consider contents therein.</p>
9.	<p>Recreation Ground & Burial Ground.</p> <p>9.1 Playground Project. To Consider Business Case on playground tender process and to Authorise working party to work with preferred contractor to produce final design.</p> <p>9.2 To review fees for hire of pitches</p> <p>9.3 To review burial ground fees.</p> <p>9.4 To consider request for use of recreation ground for company social event.</p> <p>9.5 To Consider special request for headstone outside of guidelines.</p> <p>9.6 To Consider Grass Cutting Contract Quotations for 2025 – 2026 and to appoint contractor.</p> <p>9.7 To Consider quotation for tree surgery following Tree Survey report of £820.00 Plus VAT</p>
10.	<p>Car Park</p> <p>10.1 Solar Light Column.</p>
11.	<p>Safer Roads for Ditchling</p> <p>11.1 Update on progress with priority schemes from Traffic Working Group and to consider authorising a budget to engage Wilbar Associates to provide preliminary proposals to progress priority projects.</p>
12.	<p>Streetlights</p> <p>12.1 Update on Replacement schedule.</p> <p>12.2 Contract with ESCC</p>
13.	<p>Footpath Improvements</p> <p>13.1 Hassocks to Ditchling Footpath. To Authorise Cllr Madden and the Clerk to represent the Parish Council at inter- parish meetings regarding potential improvements to footpath and to Consider as a priority project.</p>
14.	<p>Ditchling Community Land Trust.</p> <p>14.1 To Consider request to commission a Local Housing Needs Survey to be carried out by Action in rural Sussex at a cost of £3,085.45 + VAT</p>
15.	<p>Consultations and Communications.</p> <p>15.1 Lewes District Council Local Plan Consultation.</p> <p>15.2 South Downs National Park – Local Plan</p> <p>15.3 East Sussex County Council's Rights of Way Access Plan</p>
16.	<p>Events.</p> <p>16.1 VE Day – Update on plans to commemorate the 80th Anniversary from Royal British Legion.</p>
17.	<p>Next Meeting Date.</p> <p>17.1 Parish Council meeting 25th March 2025</p>
	<p>CONFIDENTIAL SESSION - Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the following items on the grounds that the confidential matters to be discussed under item 112 below would be prejudicial in the public interest.</p>
18	<p>18.1 Ditchling Gardens - Update on Sales Process and to Consider next steps.</p>

Please note: Supporting papers can be found here: [February 2025](#)