



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk  
www.ditchling-pc.gov.uk

19 May 2026

Dear Councillor

**You are hereby summoned to the Annual Ditchling Parish Council Meeting to be held on Tuesday, 26<sup>th</sup> May 2026 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda only. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

*T J Euesden*  
**Tracey Euesden**  
**Clerk to the Council**

### ***Agenda Update items – time allowed 10 minutes***

1.	Election of Chairman and signing of Declaration of Office
2.	Election of Vice Chairman and signing of Declaration of Office
3.	Apologies for absence
4.	To approve the minutes of the meeting held on the 28 <sup>th</sup> April 2026
5.	Actions from previous minutes
6.	Clerk's Report
7.	Planning - for full details of planning applications listed below please go to <a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a> or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a>  7.1 <b>LW/26/0234.</b> Pottery House, Folders Lane. Replacement of existing shed with single storey outbuilding in side/rear garden  7.2 <b>LW/26/0202.</b> Berrymead, Spatham Lane. S73A retrospective application for the change of use from paddock to land included within the curtilage of the dwelling and creation of an access track with associated soft landscaping.:  7.3 <b>LW/26/0189 &amp; LW/26/0194.</b> Land east of Ditchling Road, Wivelsfield. Outline application with all matters reserved except for access and Screening Opinion under Regulation 6 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended) for the development of up to 62 dwellings  7.4 <b>SDNP/26/01803/HOUS.</b> 36 Common Lane. Removal of existing conservatory & front porch. Erection of single storey rear extension. First floor reconfiguration and extensions. Associated alterations to fenestration.  7.5 <b>SDNP/24/02629/HOUS &amp; SDNP/24/04574/DCOND.</b> 28 Common Lane. Request for copy of Schedule of Materials.

	Plus any applications received since the publication of the agenda.
8.	<p>Election of Committee and Working Party Membership, to include Chairman and Vice Chairman and to Consider Nomination of Representatives on Outside Bodies</p> <p>8.1 Finance Committee  8.2 Traffic Committee  8.3 Planning Working Party  8.4 Playground Working Party  8.5 Ditchling Gardens Working Party  8.6 Village Hall Car Park Working Party  8.7 Traffic Working Party  8.8 Ditchling Village Hall Management Committee Representative  8.9 Ditchling Village Association Representative  8.10 Ditchling Pavilion Club Representative  8.11 Lewes District Association of Local Councils Representative  8.12 East Sussex Local Council Association (ESALC) Representatives  8.13 South Downs National Park Authority Representative  8.14 South Downs National Park Authority Board Representative – East Sussex  8.15 Oldland Windmill Trust Trustee  8.16 Ditchling Community Land Trust Steering Group  8.17 Staffing Committee</p>
9.	<p>Documents for Annual Review</p> <p>9.1 Financial Regulations  9.2 Standing Orders  9.3 Member’s Code of Conduct  9.4 Members’ Acceptance to Receive meeting papers by electronic means.</p>
10.	<p>Documents for Approval</p> <p>10.1 Planning Working Party – Terms of Reference</p>
11.	<p>Finance</p> <p>11.1 To approve schedule of payments for May 2026  11.2 To receive Bank Reconciliations for April 2026  11.3 To receive internal auditor’s year-end report 2025/ 2026  11.4 To receive year-end accounting reports 2025 / 2026  11.5 To consider and approve the Annual Governance Statement for the financial year ending 31.03.2026  11.6 To approve the Accounting Statements for the financial year ending 31.03.2025  11.7 To confirm the dates of the period for the exercise of public rights –03.06.2026 to 14.07 2026  11.8 To approve Clerk’s salary to be made by monthly standing order.</p>
12.	<p>Recreation and Burial Ground</p> <p>12.1 To consider response to Football Club’s request to use the recreation ground for games.  12.2 To consider suggestion from Cricket Club regarding the reinstatement of car parking area.</p>
13.	<p>Consultations.</p> <p>13.1 South Downs Local Plan – Have your say. Consultation 12<sup>th</sup> May to 23<sup>rd</sup> June.  <u>A New South Downs Local Plan - South Downs National Park Authority</u></p> <p>13.2 Department for Environment, Food and Rural Affairs (DeFRA) “Biodiversity net gain: considering a targeted exemption for brownfield residential development”  <u>Biodiversity Net Gain - considering a targeted exemption for residential brownfield development - Defra - Citizen Space</u></p> <p>13.3 East Sussex County Council – Government proposals to move parts of East Sussex into Brighton and Hove. Consultation until 15<sup>th</sup> June.</p>

	<p>Consultation on the modification to the two unitary proposal received from East Sussex County Council, Eastbourne Borough Council, Hastings Borough Council, Lewes District Council and Rother District Council - Ministry of Housing, Communities and Local Government - Citizen Space</p>
14.	<p>Future meeting dates: 14.1 Parish Council Meeting – 30th June 2026</p>
15.	<p><b>CONFIDENTIAL SESSION</b> - <i>Under the Public Bodies (Admissions to Meetings) Act 1960, the press and public will be excluded from the following items on the grounds that the confidential matters to be discussed under item 112 below would be prejudicial in the public interest.</i></p> <p>15.1 Ditchling Gardens - Update on Sales Process.</p>

Supporting documents can be viewed here: [May AGM](#)