



## DITCHLING PARISH COUNCIL

Ditchling Village Hall 18 Lewes Road Ditchling East Sussex BN6 8TT  
Tel: 01273 844733 Email: parishoffice@ditchling-pc.gov.uk  
www.ditchling-pc.gov.uk

16th January 2024

Dear Councillor

**You are hereby summoned to the Annual Ditchling Parish Council Meeting to be held on Tuesday 23<sup>rd</sup> January 2024 at 7.00pm at Ditchling Village Hall, Ditchling.**

**Public Participation - there will be a period of 15 minutes set aside at the beginning of the meeting for the public to ask questions or make comments on items on the agenda only. Comments on items not appearing on the agenda can be made at the chairman's discretion. Once the meeting is in session there will be no further public participation.**

**Tracey Euesden  
Clerk to the Council**

### ***Agenda Update items – time allowed 10 minutes***

1.	Apologies for absence
2.	Declarations of interest
3.	To approve the minutes of the meetings held on the 27 <sup>th</sup> of November and 11 <sup>th</sup> December 2023 and to Ratify all decisions taken at the meeting of 11 <sup>th</sup> December 2023.
4.	Actions from previous minutes
5.	Clerks Report
6.	Planning - for full details of planning applications listed below please go to <a href="https://www.southdowns.gov.uk/planning-applications/">https://www.southdowns.gov.uk/planning-applications/</a> or <a href="https://www.lewes-eastbourne.gov.uk/planning-and-building-control">https://www.lewes-eastbourne.gov.uk/planning-and-building-control</a> 6.1 SDNP/23/04864/FUL, 56 Lewes Road Ditchling, East Sussex. Proposed demolition of existing chalet bungalow, detached double garage and other outbuildings, and erection of three (C3) dwellings, 1no 4-bed two-storey dwelling, 1no 3-bed two-storey dwelling and 1no single storey dwelling together with associated landscaping, vehicle and cycle parking. 6.2 SDNP/23/05299/FUL, Beardsfield Nursery, Common Lane Ditchling East Sussex. Erection of permanent horticultural workers dwelling to replace temporary mobile home on the site. 6.3 SDNP/23/05454/ADV & SDNP/23/05455/LIS The Bull, 2 High Street Ditchling East Sussex. Replacement of existing signage with branded signage. 1no externally illuminated signwritten letter sign, 3no non illuminated signwritten signs, 2no externally illuminated wall and post swing signs and non illuminated wall plaque. 6.4 SDNP/23/05463/LIS The Bull, 2 High Street Ditchling East Sussex. Excavations of the ground for the upgrading of the existing electrical supply with a new supply and 3 no. electric charging bays to car parking area. 6.5 Any other applications received since publication of the agenda
7.	Car Park Project update
8.	Ditchling Gardens 8.1 To consider invitation to agents to advise upon the potential sale of the site.
9.	Finance

	<p>9.1 To approve schedule of payments for January 2024</p> <p>9.2 To approve bank reconciliations for December</p> <p>9.3 To review draft budget 2024/25</p> <p>9.4 To agree precept for 2024/25</p> <p>9.5 To Review and Consider findings from Internal Auditor Interim Report 2023 2024</p> <p>9.6 Financial Regulations:</p> <p>(a) To Consider Recommendation from Internal Auditor to amend reg.4.1 – Clerk’s level of expenditure to be increased to £1,000.</p> <p>(b) To Consider amendment to Reg 11.1 that the level at which 3 quotations be sought should be increased to £5,000</p>
10.	<p>Recreation Ground &amp; Burial Ground</p> <p>10.1 Update from Cllr Farrands following meeting with Michael Carter regarding Feasibility Study and to Approve quotation of £3,250.00.</p> <p>10.2 To Approve Quotation from Bonny’s Wood for Tree Works at Recreation Ground.</p> <p>10.3 To Consider request from resident to undertake Tree Works on the Recreation Ground, adjacent to his boundary.</p> <p>10.4 Burial Ground:</p> <p>(a) To Consider Quotation from Julia Shelley for Burial Ground Review.</p> <p>(b) To Consider undertaking a review of Burial Ground Policy.</p>
11.	<p>Traffic Consultation Update</p> <p>11.1 To Confirm Plans for Traffic Consultation on 3<sup>rd</sup> February 2024</p>
12.	Business Plan Update
13.	Ditchling Archery Club – To Consider Advice from Insurance Company regarding claim for damage to container in 2021.
14.	Parish Office
15.	<p>Correspondence and consultations</p> <p>15.1 Gatwick Airport FASI South Airspace Change Proposal Update – Invitation to attend Stakeholder Briefing Events.</p> <p>15.2 SDNPA Call For Projects for CIL Funding. Expressions of Interest open until 12<sup>th</sup> April 2024.</p> <p>15.3 Hampshire Minerals and Waste Plan – Reg 19 Consultation from 9<sup>th</sup> January to 5<sup>th</sup> March 2024.</p> <p>15.4 East Sussex Transport Plan - Consultation 27 November 2023 – 25 February 2024.</p> <p>15.5 Lewes and Eastbourne Planning Policy Consultation 29 November 2023 – 8 February 2024.</p> <p>15.6 D Day 80<sup>th</sup> Commemoration 6<sup>th</sup> June – Events and to Consider payment for Bugler to play at War Memorial.</p>
16.	South Downs National Park Board Councillor representative vacancy.
17.	Civility & Respect Pledge -To Resolve to sign up to the NALC/SLCC/OVW Civility & Respect Pledge
18.	Future meeting date:

Please note: additional papers can be found here

<https://www.dropbox.com/scl/fo/fdsjm5x5ar1nvrz5zw82y/h?rlkey=ihz9hkrlq80soqnxqvr9qcbm&dl=0>